

**BOARD OF EDUCATION REGULAR MEETING MINUTES
SCHOOL DISTRICT OF OAKFIELD
OAKFIELD MIDDLE SCHOOL/HIGH SCHOOL IMC
MONDAY, MARCH 12, 2018**

1. Meeting called to order by President Kottke at 5:00 p.m.
2. Pledge of Allegiance
3. Roll call
 - a. Members: P. Dercks, P. Kottke, H. Kopf, T. Marcoe, J. Nyhuis, A. Patterson, T. Schulz (5:20)
Absent: None
 - b. Staff: V. Dalzin, B. Doyle, J. Hungerford, G. Jakubos, C. Klassy, D. Mock, H. Rabe, J. Wessel
 - c. Others: A. Lichtenberg
4. Mrs. Patterson, seconded by Mrs. Marcoe, moved to approve the February 12, 2018 amended Committee of the Whole Agenda, amended February 26, 2018 Regular Board Agenda, and February 26, 2018 Regular Board Meeting Minutes, as presented. Motion carried: 6 ayes, 0 noes, 1 absent
5. Mrs. Marcoe, seconded by Mrs. Kopf, moved to approve the warrants through March 12, 2018, as presented. Motion carried: 6 ayes, 0 noes, 1 absent
6. Public Comments – None
7. Reports:
 - a. Student Representative Samantha Chiavetta was not in attendance to report.
 - b. Administrator Reports
 - i. Dr. Dalzin reported that school safety continues to be priority with administrators attending the Fond du Lac County Sheriff's Department Active Shooter training on April 4th to prepare for staff training. Legislation is coming out for additional funds for schools, via competitive grants or taxed amount/pupil. We also had a meeting with local law enforcement last week. The community attended Eva Kor and Youth Alive assemblies and were very complimentary of how respectful and well behaved our students were.
 - ii. Principal Klassy reported that she recently attended a Women in Leadership conference for connecting with other female leaders. The assemblies last week reminded us of teamwork, that we don't know secrets so be kind, face fears with others because there is support. Last Wednesday, Project Grill students presented to local businesses at OHS. They did an excellent job; companies said ours was the best of schools that had presented. It lead to interviews with J. F. Ahern Co. The Career Fair was also at OHS, including military. This past Saturday was Choral Solo & Ensemble. This coming weekend is Key Club District Convention (DCON). Next Family Advisory meeting is Monday. Ms. Bakri worked with local schools for a Courage Retreat in Brownsville next week. It is a great growth opportunity for students.
 - iii. Activities Director Mock reported that winter sports are finished for the season; he will have numbers next month. WIAA meeting is in March; please provide any feedback to him so he can vote appropriately for our district.
 - iv. Principal Doyle reported that we had the Youth Alive Assembly and NED-Kids in Kenya assemblies. The NED assembly is no cost to the district but we agree to see the jewelry the Kenya people made so that funds go to Kenya water supply project and the rest 'pays it forward' to the next school district to have the NED assembly at their school. We also celebrated Reading Across America this past Friday, and invited local leaders and business people to come in and read to our students. We had Dr. Dalzin, Mrs. Klassy, Mr. Nyhuis join in the reading fun. The end of the 2nd trimester is here for elementary; report cards sent home today. CESA has started an elementary principal collaborating network. CESA will start the middle school/high school principal network collaboration next year.

- v. School Psychologist/Special Education Director Rabe reported that Future Oaks Night, where 2 ½-4 ½ year olds and families are invited, had 27 children in attendance that were screen for any developmental needs. Families got to be part of fun activities and each child received a Future Oak t-shirt. Special Education staff also met as a group on February 19th regarding social skills for students, as well as balancing school work and life skills work. The middle school/high school Life Skills class is volunteering at the Fond du Lac Humane Society and helping at school concessions, including shopping, stocking supplies, and providing food for Family Fun Night.
- c. Dr. Dalzin pointed out aspects of the state of the finances; we are on target and ahead of target.
- d. Dr. Dalzin reported that our Health Insurance Committee is awaiting updated information from our health insurance consultant.
- e. Dr. Dalzin reported that we received the form from DPI and have forwarded to Taher Food Service to gather information.
- f. Mrs. Patterson reported that the next CESA 6 meeting is upcoming.
- 8. Mr. Mock presented girls hockey cooperative. Only if there is participation, is there a cost for us. If no participation, no cost. Mrs. Patterson, seconded by Mrs. Marcoe, moved to approve the girls hockey cooperative with Fond du Lac and other schools, as presented. Motion carried: 7 ayes, 0 noes, 0 absent
- 9. The Board reviewed policies 1630.01, 3430.01, and 4430.01 all for Family & Medical Leave of Absence (“FMLA”) as a third reading, as recommended by NEOLA. Mrs. Marcoe, seconded by Mr. Nyhuis, moved to approve policies 1630.01, 3430.01, and 4430.01 all for Family & Medical Leave of Absence (“FMLA”), as presented. Motion carried: 7 ayes, 0 noes, 0 absent
- 10. Dr. Dalzin recommended Mr. Mock for middle school softball coach. Mr. Mock recommended Corey Rickert for middle school baseball coach, Collin Rickert as middle school baseball volunteer, Billy Nolan as softball volunteer, and Jack Hamilton for middle school golf coach. Mrs. Marcoe, seconded by Mrs. Patterson, moved to approve the Spring 2018 middle school coaches and volunteers, as presented. Motion carried: 7 ayes, 0 noes, 0 absent
- 11. Dr. Dalzin recommended adding one 3-eye camera to the middle school/high school building, and one 1-eye and one 3-eye camera to the elementary building. Mrs. Patterson, seconded by Mrs. Marcoe, moved to approve the additional cameras to the middle school/high school, and elementary buildings, as presented, not-to-exceed \$15,000. Motion carried: 7 ayes, 0 noes, 0 absent
- 12. Dr. Dalzin reviewed enrollment anticipated, thus there are no plans to add or reduce teaching staff. We have our planned budget, thus he proposes proceeding with issuing teaching contracts earlier this year, not to be issued later than May 15, 2018. They would still be due back by June 15, 2018. He further proposed closed session at the April Regular Board Meeting to discuss details of contracts.
- 13. Mrs. Klassy is recommending three new staff for 2018 Summer School, otherwise all are from our existing staff. Mrs. Kopf, seconded by Mrs. Patterson, moved to approve the 2018 Summer School staffing positions, as presented. Motion carried: 7 ayes, 0 noes, 0 absent
- 14. Mrs. Doyle presented the options for the elementary Special Education classroom remodel. Mr. Dercks, seconded by Mrs. Patterson, moved to approve administration selecting one of the two contractors for the remodel of the Special Education classroom to have walls installed for three rooms, based on availability to complete the project over Spring Break in a couple of weeks. Project not-to-exceed \$8,500, as presented. Motion carried: 7 ayes, 0 noes, 0 absent
- 15. Dr. Dalzin updated the board on the progress thus far on the facilities update project. To discuss the construction management companies that submitted proposals for the lock rooms update and new science classroom project, a Closed Session meeting will be scheduled on April 5, 2018 at 6:30 pm to discuss the proposal. It will be followed by a Special Board meeting open session at 7:00 pm to select the construction manager. Mrs. Patterson, seconded by Mrs. Kopf, moved to approve the recommended process, as presented. Motion carried: 7 ayes, 0 noes, 0 absent
- 16. Dr. Dalzin shared the Eva B. Smith scholarship has 4% of value of last year for what is available for distribution, and current class size. The board decided that there should be eight (8) \$1,000 scholarships offered for 2018, based on the \$8,200 available. Mrs. Patterson, seconded by Mrs. Marcoe, moved to approve eight (8) \$1,000 scholarships offered for 2018, as presented. Mrs. Kottke, seconded by Mrs. Kopf,

appointed Mrs. Patterson and Mr. Dercks to the Eva B. Smith Committee for candidate applications review and scholarships selection process. Motion carried: 7 ayes, 0 noes, 0 absent

17. Mrs. Patterson, Board Clerk, appointed Jackie Hungerford, Business Coordinator, and Grace Jakubos, Administrative Assistant, to the Board of Canvass for the 2018 Spring Election.
18. Meetings – Next School Board Meetings:
 - a. Committee of the Whole School Board Meeting - Monday, April 9, 2018 at 5:30 p.m. in the Elementary School Instructional Media Center
 - b. Regular School Board Meeting - Monday, April 23, 2018 at 5:30 p.m. in the Middle School/ High School Instructional Media Center
20. Mrs. Patterson, seconded by Mr. Dercks, moved to adjourn at 6:11 p.m. Motion carried: 7 ayes, 0 noes, 0 absent

Respectfully submitted by:

Grace Jakubos, School Board Administrative Assistant